

LAKE PLACID TOWN COUNCIL
Regular Meeting Agenda
January 10, 2022 5:30 PM
Town of Lake Placid Government Center
1069 U.S. Highway 27 N, Lake Placid Florida 33852

Invocation
Pledge of Allegiance

Call to Order – Mayor Holbrook

Roll Call
Mayor John Holbrook
Council Member Ray Royce
Council Member Debra Worley
Council Member Charles Wilson
Council Member Greg Sapp

- 1. CONSENT AGENDA 1**
 - A. Approval of Agenda
 - B. Approval of Minutes, Town Council Regular meeting December 13, 2021.
 - C. Approval of Departmental Financial Reports for the month of December 2021
 - D. Approval of all duly authorized monthly bills December 2021 less Royce supply
- 2. CONSENT AGENDA 2**
 - A. Approval of all duly authorized monthly bills December 2021 Royce supply
- 3. PRESENTATIONS / CITIZENS ON AGENDA**
 - A. Request to Speak-Carmelo Garcia Project Welcome Home
 - B. Request to Speak – American Legion appealing denial of Sign permit.
- 4. PUBLIC HEARING**
 - A. Drinking Water State Revolving Loan Facility Plan, Loan Application and Resolution 2022-01
 - B. Second Reading Ordinance 2022-1 Annual Capital Improvement Element (CIE) – LPTC.22.001
 - C. Ordinance 2022-04 Restating and Amending Ordinance 2022-10 Authorizing the sale and conveyance of Pugh sewer plant
- 5. RESOLUTIONS**
 - A. Resolution 2022-02 Election Canvassing Board and Election Information
- 6. TOWN ATTORNEY/PLANNING/DEPARTMENT HEADS/MAYOR/COUNCIL MEMBERS**
 - A. COUNCIL MEMBERS**
 1. Town properties planning
 - B. PLANNING**
 - C. TOWN ATTORNEY**
 - 1.
 - D. TOWN ADMINISTRATOR**
 1. RFP – External Audit Services
 2. Code Enforcement Accumulation of Fines and Foreclosure
 2. Government Center Council Chamber benches informal offer to purchase

7. MAYOR/COUNCILMEMBERS

8. CITIZENS NOT ON AGENDA (Comments are to be limited to 3 minutes, unless a longer period of time is permitted by the presiding officer or by a majority of the Town Council)

9. ADJOURNMENT

Any person who might wish to appeal any decision made by the Lake Placid Town Council, in public hearing or meeting is hereby advised that he will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such appeal is to be based. The Lake Placid Town Council, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Council's functions, including one's access to, participation, employment or treatment in its programs or activities. Anyone requiring reasonable accommodation as provided for in the Americans with Disabilities Act or Section 286.26 Florida Statutes should contact Town Administrator Phil Williams, ADA Coordinator at: 863-699-3747 or by email lakeplacidinfo@gmail.com. Requests for CART or interpreter services should be made at least 24 hours in advance to permit coordination of the service. **PLEASE NOTE OUR WEB SITE ADDRESS: www.lakeplacidfl.net**

ADDITIONAL INFORMATION ON MEETINGS:

TOWN MEETINGS:

Special Magistrate

Friday January 21, 2022 1:30 pm

Lake Placid Planning Agency and Board of Adjustments

Regular Meeting: Monday January 24, 2022 5:30 pm

Lake Placid Regional Utilities Commission:

Regular Meeting: Tuesday February 1, 2022 3:00 pm

Achievement:

Anniversaries:

Henry Benibannonde	January 2, 2019
Cory Howe	January 4, 2016
Mostyn Mullins	January 12, 2008
Herbert Neverson	January 5, 2009

Town Notice

**NOTICE OF TOWN OF LAKE PLACID ELECTION
QUALIFYING, CLOSING OF VOTER REGISTRATION ROLLS AND
SIGNATURE UPDATE INFORMATION**

Notice is hereby given that the Town of Lake Placid will hold an election on April 5, 2022 to elect two (2) Councilmember's and Mayor.

The qualifying period begins Monday, February 14, 2022 at 12:00 p.m. and ends Friday, February 18, 2022 at 12:00 p.m. To qualify, the candidate must be a legally qualified voter and a permanent resident of the Town of Lake Placid. The Charter reads, "Any elector of the Town shall be eligible to hold the office of Town Councilman, provided that he/she shall be registered to vote in the Town elections six (6) months immediately preceding the date of taking office and must be a resident of the Town of Lake Placid". Qualifying must be done at Lake Placid Town Hall, 1069 US 27 N, Lake Placid, Fl. 33852

The precinct that will be open 7:00 a.m. – 7:00 p.m. on Election Day is as follows:

Precinct 13—First Baptist Church, 119 E. Royal Palm Ave., Lake Placid, Florida 33852

The voter registration books will close on March 7, 2022. If you have any questions about voter registration, polling locations or vote by mail, please call the Supervisor of Elections' Office at (863) 402-6655.

If you wish to request a vote by mail Ballot, please contact the Supervisor of Elections' office at (863) 405-6655 or by visiting the website at www.votehighlands.com

If your signature has changed since you registered to vote, you may need to provide a signature update to the Elections' Office. Signatures on petitions and vote by mail ballots are always checked against the original voter registration signature, and it is the responsibility of the voter to be sure the signature is updated when it changes. If you need to update your signature, please call the Elections' Office at (863) 402-6655 to have a form sent to you.

/s/ Eva Cooper Hapeman, Town Clerk

LAKE PLACID TOWN COUNCIL
Regular Meeting Agenda
February 14, 2022 5:30 PM
Town of Lake Placid Government Center
1069 U.S. Highway 27 N, Lake Placid Florida 33852

**Invocation
Pledge of Allegiance**

Call to Order – Mayor Holbrook

**Roll Call
Mayor John Holbrook
Council Member Ray Royce
Council Member Debra Worley
Council Member Charles Wilson
Council Member Greg Sapp**

- 1. CONSENT AGENDA 1**
 - A. Approval of Agenda
 - B. Approval of Minutes, Town Council Regular meeting January 10, 2022.
 - C. Approval of Departmental Financial Reports for the month of January 2022
 - D. Approval of all duly authorized monthly bills January 2022 less Royce supply
- 2. CONSENT AGENDA 2**
 - A. Approval of all duly authorized monthly bills January 2022 Royce supply
- 3. PRESENTATIONS / REQUEST TO SPEAK/CITIZENS ON AGENDA**
- 4. GRANTS**
 - A. FDEP Septic to Sewer Grant Application Materials for Lake Placid Camp and Conference Center Improvements
 - B. 2019-20 CDBG Grant – Pipe Bursting Project
- 5. PUBLIC HEARING**
 - A. Second Reading Ordinance 2022-04 Restating and Amending Ordinance 2022-10 Authorizing the sale and conveyance of Pugh sewer plant
- 6. RESOLUTIONS**
- 7. TOWN ATTORNEY/PLANNING/DEPARTMENT HEADS/MAYOR/COUNCIL MEMBERS**
 - A. COUNCIL MEMBERS**
 1. Town properties planning
 - B. PLANNING**
 1. Architectural Standards Variance Process
 2. Dollar General Utilities Extension Discussion
 - C. TOWN ATTORNEY**
 1. Highlands County Interlocal Agreement for Recycling Site.
 - D. TOWN ADMINISTRATOR**
 1. Joe Barber, Utility Director/Town Engineer
 2. LPPD Request to Adjust Officer's Salary
- 8. MAYOR/COUNCILMEMBERS**

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10. ADJOURNMENT

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ADDITIONAL INFORMATION ON MEETINGS:

TOWN MEETINGS:

Special Magistrate

Friday February 18, 2022 1:30 pm

Lake Placid Planning Agency and Board of Adjustments

Regular Meeting: Monday February 21, 2022 5:30 pm

Lake Placid Regional Utilities Commission:

Regular Meeting: Tuesday March 1, 2022 3:00 pm

Achievement:

Anniversaries:

Michael Asbury	February 2, 2017
Jose J Becerra Jr	February 19, 2018
Rachel Osborne	February 2, 2004
Phil Williams	February 1, 2001

Town Notice

NOTICE OF TOWN OF LAKE PLACID ELECTION QUALIFYING, CLOSING OF VOTER REGISTRATION ROLLS AND SIGNATURE UPDATE INFORMATION

Notice is hereby given that the Town of Lake Placid will hold an election on April 5, 2022 to elect two (2) Councilmember's and Mayor.

The qualifying period begins Monday, February 14, 2022 at 12:00 p.m. and ends Friday, February 18, 2022 at 12:00 p.m. To qualify, the candidate must be a legally qualified voter and a permanent resident of the Town of Lake Placid. The Charter reads, "Any elector of the Town shall be eligible to hold the office of Town Councilman, provided that he/she shall be registered to vote in the Town elections six (6) months immediately preceding the date of taking office and must be a resident of the Town of Lake Placid". Qualifying must be done at Lake Placid Town Hall, 1069 US 27 N, Lake Placid, FL 33852

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Precinct 13—First Baptist Church, 119 E. Royal Palm Ave., Lake Placid, Florida 33852

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/s/ Eva Cooper Hapeman, Town Clerk

LAKE PLACID TOWN COUNCIL
Regular Meeting Agenda
March 14, 2022 5:30 PM
Town of Lake Placid Government Center
1069 U.S. Highway 27 N, Lake Placid Florida 33852

Invocation
Pledge of Allegiance

Call to Order – Mayor Holbrook

Roll Call
Mayor John Holbrook
Council Member Ray Royce
Council Member Debra Worley
Council Member Charles Wilson
Council Member Greg Sapp

- 1. CONSENT AGENDA 1**
 - A. Approval of Agenda
 - B. Approval of Minutes, Town Council Regular meeting February 14, 2022.
 - C. Approval of Departmental Financial Reports for the month of February 2022
 - D. Approval of all duly authorized monthly bills February 2022
- 2. CONSENT AGENDA 2 (No Agenda Items)**
- 3. PRESENTATIONS / REQUEST TO SPEAK/CITIZENS ON AGENDA**
 - A. Highlands County Fire Chief Stearns – Lake Placid Station 36 progress
 - B. Introduction of new Utilities Director
 - C. Miracle League for Highlands County
 - D. Bill Brantley- Tourist Development Agency Formation of Separate District Proposal
 - E. Lake Placid Public Works Director Alan Keefer - Sanitation Carts roll out
- 4. GRANTS**
- 5. PUBLIC HEARING**
- 6. RESOLUTIONS**
- 7. TOWN ATTORNEY/PLANNING/DEPARTMENT HEADS/MAYOR/COUNCIL MEMBERS**
 - A. COUNCIL MEMBERS**
 - B. PLANNING**
 - C. TOWN ATTORNEY**
 - D. TOWN ADMINISTRATOR**
 - 1. Announcement of changes in town staff structure and benefits**
 - A. Organization chart**
 - B. Benefits for key personnel in Utilities**
 - 2. 2022-03 ADA Transition and Self Study**
- 8. MAYOR/COUNCILMEMBERS**

9. CITIZENS NOT ON AGENDA (Comments are to be limited to 3 minutes, unless a longer period of time is permitted by the presiding officer or by a majority of the Town Council)

10. ADJOURNMENT

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ADDITIONAL INFORMATION ON MEETINGS:

TOWN MEETINGS:

Special Magistrate

Friday March 18, 2022 1:30 pm

Lake Placid Planning Agency and Board of Adjustments

Regular Meeting: Monday March 21, 2022 5:30 pm

Lake Placid Regional Utilities Commission:

Regular Meeting: Tuesday April 5, 2022 1:30 pm

Achievement:

Anniversaries:

Robert Klemm	March 19, 2001
Daniel Lamarre	March 30, 2015
Anita McDaniel	March 31, 2014

LAKE PLACID TOWN COUNCIL
Regular Meeting Agenda
April 11, 2022 5:30 PM
Town of Lake Placid Government Center
1069 U.S. Highway 27 N, Lake Placid Florida 33852

**Invocation
Pledge of Allegiance**

ADMINISTRATION OF THE OATH OF OFFICE for Mayor John Holbrook, and for Town Council Greg Sapp, Nell Frewin-Hays

Call to Order – Mayor Holbrook

Roll Call

Mayor John Holbrook

Council Member Ray Royce

Council Member Greg Sapp

Council Member Charles Wilson

Council Member Nell Frewin-Hays

1. CONSENT AGENDA 1

A. Approval of Agenda

B. Approval of Minutes, Town Council Regular meeting March 14, 2022.

C. Approval of Departmental Financial Reports for the month of March 2022

D. Approval of all duly authorized monthly bills less Royce Supply March 2022

2. CONSENT AGENDA 2

A. Approval of all duly authorized Royce Supply Monthly Bills March 2022

3. PRESENTATIONS / REQUEST TO SPEAK/CITIZENS ON AGENDA

4. GRANTS (No Agenda Items)

5. PUBLIC HEARING (No Agenda Items)

6. TOWN ATTORNEY/PLANNING/DEPARTMENT HEADS/MAYOR/COUNCIL MEMBERS

A. COUNCIL MEMBERS

1. Councilman Royce

- LP area US 27 transportation planning (*may want to authorize a letter on this one to FDOT & HRTPO*).
- Dal Hall & North Main intersection.
- St. Johns realignment & easement access
- Tourism investment & budgeting.
- Downtown parking policy and potential fund.
- Industrial/business park planning
- Dead citrus trees behind Duke substation (figure out who owns it and see if they can remove them)

B. PLANNING

- 1. Resolution 2022-04-Journal Plaza Addition Landscaping Waiver-LPSP.21.003**
- 2. Downtown Residential/Commercial Zoning Regulations**

C. TOWN ATTORNEY (No Agenda Items)

D. TOWN ADMINISTRATOR

- 1. Request from Chamber of Commerce to waive fees for Caladium Festival and Car Show**
- 2. 2022-04-11 Septic to Sewer Project Update Agenda Item**
- 3. Government Center Generator Update**

7. MAYOR/COUNCILMEMBERS

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ADDITIONAL INFORMATION ON MEETINGS:

TOWN MEETINGS:

Special Magistrate

Friday April 15, 2022 1:30 pm

Lake Placid Planning Agency and Board of Adjustments

Regular Meeting: Monday April 18 2022 5:30 pm

Lake Placid Regional Utilities Commission:

Regular Meeting: Tuesday May 3, 2022 1:30 pm

Achievement:

Anniversaries:

Edward Armas	April 7, 2011
Beverly Hunt	April 14, 2008

LAKE PLACID TOWN COUNCIL
Regular Meeting Agenda
May 9 2022 5:30 PM
Town of Lake Placid Government Center
1069 U.S. Highway 27 N, Lake Placid Florida 33852

Invocation
Pledge of Allegiance

Call to Order – Mayor Holbrook

Roll Call

Mayor John Holbrook

Council Member Ray Royce

Council Member Greg Sapp

Council Member Charles Wilson

Council Member Nell Frewin-Hays

- 1. SELECTION OF VICE MAYOR AND LAKE PLACID REGIONAL UTILITIES COMMISSION COUNCIL MEMBER LIAISON**
- 2. CONSENT AGENDA 1**
 - A. Approval of Agenda**
 - B. Approval of Minutes, Town Council Regular meeting April 11, 2022.**
 - C. Approval of Departmental Financial Reports for the month of April 2022**
 - D. Approval of all duly authorized monthly bills April 2022**
 - E. ASG98 Lake Placid Lighting WO and Exhibit A Agreement with FDOT**
 - F. Approval of Lake Placid Jaycees Alcohol Sales Permit Stuart Park**
- 3. CONSENT AGENDA 2 (No Agenda Items)**
- 4. PRESENTATIONS / REQUEST TO SPEAK/CITIZENS ON AGENDA**
 - A. Town of Lake Placid Murals**
 - B. Recognition of Councilmember Debbie Worley for service to town.**
- 5. PUBLIC HEARING (No Agenda Items)**
- 6. TOWN ATTORNEY/PLANNING/DEPARTMENT HEADS/MAYOR/COUNCIL MEMBERS**
 - A. COUNCIL MEMBERS**
 - 1. Councilmember Royce – Discussion for tree replacement policy**
 - B. PLANNING**
 - C. TOWN ATTORNEY**
 - 1. Resolution 2022-07 Fire and EMS Station for the Lake Placid Area**
 - 2. Release of Escrow Funds - Leigh Anne Dohmann.pdf**
 - D. TOWN ADMINISTRATOR**
 - 1. Lake Placid Camp Conference Center FDEO Grant Agreement D0202**
 - 2. Resolution 2022-6 approving \$40,000,000.00 FDEP Grant**
 - 3. Advanced Wastewater Treatment Plant Design Authorization**
 - 4. Stuart Park structure modifications**
- 7. MAYOR/COUNCILMEMBERS**
- 8. CITIZENS NOT ON AGENDA** (Comments are to be limited to 3 minutes, unless a longer period of time is permitted by the presiding officer or by a majority of the Town Council)

9. ADJOURNMENT

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ADDITIONAL INFORMATION ON MEETINGS:

TOWN MEETINGS:

Lake Placid Planning Agency and Board of Adjustments

Regular Meeting: Monday May 16, 2022 5:30 pm

Special Magistrate

Friday May 20, 2022 1:30 pm

Lake Placid Regional Utilities Commission:

Regular Meeting: Tuesday June 7, 2022 1:30 pm

Achievement:

Anniversaries:

Joseph Barber	May 26, 2014
Patrick Perez	May 24, 2021
Joel Pratt	May 26, 2021

LAKE PLACID TOWN COUNCIL
Regular Meeting Agenda
June 13, 2022 5:30 PM
Town of Lake Placid Government Center
1069 U.S. Highway 27 N, Lake Placid Florida 33852

**Invocation
Pledge of Allegiance**

Call to Order – Mayor Holbrook

Roll Call

Mayor John Holbrook

Council Member Ray Royce

Council Member Charles Wilson

Council Member Greg Sapp

Council Member Nell Frewin-Hays

2. CONSENT AGENDA 1

A. Approval of Agenda

B. Approval of Minutes, Town Council Special meeting April 29, 2022 and Town Council Regular meeting May 9, 2022.

C. Approval of Departmental Financial Reports for the month of May 2022

D. Approval of all duly authorized less Royce Supply monthly bills May 2022

E. Approval of permit for Secret Gardens Winery to sell wine at Caladium Festival 2022

F. Replacement of Miracle League Pavilion Roof using Recreation User fees

3. CONSENT AGENDA 2

A. Approval of Royce Supply duly authorized monthly bills 2022

4. PRESENTATIONS / REQUEST TO SPEAK/CITIZENS ON AGENDA

5. PUBLIC HEARING

A. 1st Reading ORD2022-05 LPTC.22.002 Small Scale comprehensive Plan Amendment from Public/Semi-Public to Residential/Officed

6. TOWN ATTORNEY/PLANNING/DEPARTMENT HEADS/MAYOR/COUNCIL MEMBERS

A. COUNCIL MEMBERS

1. Ray Royce – Duke Energy Readiness Study

B. PLANNING

1. LPSP.22.001 Mid-Town Center Request to Remove Restrictions

2. LPTC.22.003 Architectural Standards and C-2 Accessory Dwelling Units

C. TOWN ATTORNEY

1. Resolution Approving the Pennoni Contract for the design of the Towns 1 MGD WWTF

2. FDEP Grant Agreement Status

3. FDEP Grant Agreement Compliance. BMAP Commitment.

D. TOWN ADMINISTRATOR

1. Town Council 2022-2023 Workshop Dates

2. South Wastewater Plant Interest

3. Dal Hall Intersection Pennoni Proposal Agenda Item

4. Town of Lake Placid Banking change

5. ARPA Funds Prioritization List

7. MAYOR/COUNCILMEMBERS

8. CITIZENS NOT ON AGENDA (Comments are to be limited to 3 minutes, unless a longer period of time is permitted by the presiding officer or by a majority of the Town Council)

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ADDITIONAL INFORMATION ON MEETINGS:

TOWN MEETINGS:

Lake Placid Planning Agency and Board of Adjustments

Regular Meeting: Monday June 20, 2022 5:30 pm

Lake Placid Regional Utilities Commission:

Regular Meeting: Tuesday July 5, 2022 1:30 pm

Achievement:

Anniversaries:

Patrick D Barrett	June 18, 2018
Leigh A Bemis	June 8, 2020
Tina Cantwell	June 17, 2019
James Fansler	June 2, 2003
Marlene Ramos	June 13, 2008
Subrina Shuler	June 11, 2018