

LAKE PLACID TOWN COUNCIL
Regular Meeting Agenda
January 9, 2023 5:30 PM
Town of Lake Placid Government Center
1069 U.S. Highway 27 N, Lake Placid Florida 33852

Invocation
Pledge of Allegiance

Call to Order – Mayor Holbrook

Roll Call

Mayor John Holbrook

Council Member Ray Royce

Council Member Charles Wilson

Council Member Greg Sapp

Council Member Nell Frewin-Hays

1. CONSENT AGENDA 1

- A. Approval of Agenda
- B. Approval of Minutes, Town Council Regular meeting December 12, 2022
- C. Approval of Departmental Financial Reports for the month of December 2022
- D. Approval of all duly authorized monthly bills December 2022
- E. Resolution 2023-02 Approving FDOT Annual Maintenance Agreement

2. CONSENT AGENDA 2 (No Agenda Items)

3. PRESENTATIONS / REQUEST TO SPEAK/CITIZENS ON AGENDA

- A. Highlands County Fire/EMS status update.

4. PUBLIC HEARING

5. TOWN ATTORNEY/PLANNING/DEPARTMENT HEADS/MAYOR/COUNCIL MEMBERS

A. COUNCIL MEMBERS

- 1. Discussion for establishing Stuart Park area as primary area for Farmer's Markets, Food Truck events, etc.

B. PLANNING

C. TOWN ATTORNEY

D. TOWN ADMINISTRATOR

- 1. Banking Services RFP 2022-4
- 2. Utilities ARPA Funds Request
- 3. Introduction of job description for full-time Town Planning Director
- 4. Lake June Park recreation development and Pickleball Courts

6. MAYOR/COUNCILMEMBERS

7. CITIZENS NOT ON AGENDA (Comments are to be limited to 3 minutes, unless a longer period of time is permitted by the presiding officer or by a majority of the Town Council)

8. ADJOURNMENT

Any person who might wish to appeal any decision made by the Lake Placid Town Council, in public hearing or meeting is hereby advised that he will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made which will include the testimony and evidence upon which such appeal is to be based. The Lake Placid Town Council, does not discriminate upon the basis of any individual's disability status. This non-

discrimination policy involves every aspect of the Council's functions, including one's access to, participation, employment or treatment in its programs or activities. Anyone requiring reasonable accommodation as provided for in the Americans with Disabilities Act or Section 286.26 Florida Statutes should contact Town Administrator Phil Williams, ADA Coordinator at: 863-699-3747 or by email lakeplacidinfo@gmail.com. Requests for CART or interpreter services should be made at least 24 hours in advance to permit coordination of the service. **PLEASE NOTE OUR WEB SITE ADDRESS: www.lakeplacidfl.net**

ADDITIONAL INFORMATION ON MEETINGS:

TOWN MEETINGS:

Lake Placid Planning Agency and Board of Adjustments

Regular Meeting: Monday, January 19, 2023 5:30 pm

Lake Placid Regional Utilities Commission:

Regular Meeting: Tuesday February 7, 2023 1:30 pm

Town Council

Monday, Town Council February 13, 2023 5:30 pm

Achievement:

Anniversaries:

LAKE PLACID TOWN COUNCIL
Regular Meeting Agenda
February 13, 2023 5:30 PM
Town of Lake Placid Government Center
1069 U.S. Highway 27 N, Lake Placid Florida 33852

**Invocation
Pledge of Allegiance**

Call to Order – Mayor Holbrook

Roll Call

Mayor John Holbrook

Council Member Ray Royce

Council Member Charles Wilson

Council Member Greg Sapp

Council Member Nell Frewin-Hays

1. CONSENT AGENDA 1

A. Approval of Agenda

B. Approval of Minutes, Town Council Regular meeting January 9, 2023

C. Approval of Departmental Financial Reports for the month of January 2023

D. Approval of all duly authorized monthly bills January 2023

2. CONSENT AGENDA 2 (No Agenda Items)

3. PRESENTATIONS / REQUEST TO SPEAK/CITIZENS ON AGENDA

4. PUBLIC HEARINGS

A. First Reading Ordinance 2023-01 Budget 2022-2023 Amendment 1, two new positions: Town Planner and Building Maintenance Worker/Janitorial Services

B. Public Hearing of Ordinance to convey land

5. TOWN ATTORNEY/PLANNING/DEPARTMENT HEADS/MAYOR/COUNCIL MEMBERS

A. COUNCIL MEMBERS

B. PLANNING

C. TOWN ATTORNEY

D. TOWN ADMINISTRATOR

1. Lake June Park Pickleball

2. Stuart Park renovation and shuffleboard court removal

3. Personnel Policy updates Sick Bank + Organization Chart update

6. MAYOR/COUNCILMEMBERS

7.

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ADDITIONAL INFORMATION ON MEETINGS:

TOWN MEETINGS:

Lake Placid Planning Agency and Board of Adjustments

Regular Meeting: Monday, February 20, 2023 5:30 pm

Lake Placid Regional Utilities Commission:

Regular Meeting: Tuesday March 7, 2023 1:30 pm

Town Council

Monday, Town Council March 13, 2023 5:30 pm

Achievement:

Anniversaries:

Michael D. Asbury	February 2, 2017
Jose Becerra Jr.	February 2, 2018
Damian M. Cinquino	February 23, 2022
Gary M Cooper	February 20, 2012
Keven S. McCarthy	February 28, 2022
Rachel Osborne	February 2, 2004
Phil Williams	February 1, 2001

**LAKE PLACID CRA
Regular Meeting**

**February 13, 2023 5:30 PM
Town of Lake Placid Town Hall
1069 U.S. Highway 27 N, Lake Placid Florida 33852**

**Invocation
Pledge of Allegiance**

Call to Order – Mayor Holbrook

Roll Call

Mayor John Holbrook
Council Member Ray Royce
Council Member Charles Wilson
Council Member Greg Sapp
Council Member Nell Frewin-Hays

1. CONSENT AGENDA

A. Agenda

B. Approval of the CRA Meeting September 12, 2022.

2. CRA Projects

a. Stuart Park

3. CITIZENS NOT ON AGENDA (Comments are to be limited to 3 minutes, unless a longer period of time is permitted by the presiding officer or by a majority of the Town Council)

4. AJOURNMENT

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DRAFT
MINUTES
LAKE PLACID CRA
Meeting

September 12, 2022 5:30 PM

Town of Lake Placid Town Hall

1069 U.S. Highway 27 N, Lake Placid Florida 33852

Mayor Holbrook called this Lake Placid CRA meeting to order on Monday, September 12, 2022 at 5:32 pm at Town Hall, 1069 U.S. Highway 27 N, Lake Placid, Florida. Pastor Norris of Trinity Lutheran Church of Lake Placid gave the invocation and led the Pledge of Allegiance. A quorum was present.

Present

Mayor John Holbrook
Vice Mayor/Council Member Ray Royce
Council Member Charles Wilson
Council Member Greg Sapp
Council Member Nell Frewin-Hays

Others Present

Town Administrator Phil Williams
Town Clerk Eva Cooper-Hapeman
Finance Director Rachel Osborne
Public Works Director Alan Keefer
Town Planner/HC Planning and Zoning manager Melony Culpepper AICP

1. CONSENT AGENDA

A. Agenda

B. Approval of the Special CRA Meeting July 11, 2022.

Motion: Moved by Council Member Royce, seconded by Council Member Wilson to approve the Consent Agenda. **Roll Call Vote:** Unanimous

2. CRA funds for the Dal Hall Intersection shared cost funding with Highlands County.

Motion: Moved by Council Member Royce, seconded by Council Member Wilson that the CRA fund the cost sharing with Highlands county from the CRA budget as a project area which falls under the Lake Placid Community Redevelopment Plan parameters for a total of \$13,475. **Call Vote:** Unanimous

4. CITIZENS NOT ON AGENDA (No Comments)

5. ADJOURNMENT 5:36 pm

Mayor Holbrook, hearing no objections, declared the meeting adjourned at 5:36 pm.

Minutes respectfully submitted by Eva Cooper-Hapeman, Town Clerk

<u>PROJECT</u>	<u>PROJECTS PAID</u>	<u>FUNDS AVAILABLE</u>	<u>FUNDS ENCUMBERED</u>
2020			
3/23/2020 CED Inv: 8072-466546 P/O: 6446 # Street Lamps for Dal Hal	3,692.40		0
3/23/2020 CED Inv: 8072-466547 P/O: 6446 # Street Lamps for Dal Hal	100.05		0
5/14/2020 CED Inv: 8072-467465 P/O: 6446 1.00 # Street Lamps for Dal Hal	1,900.05		0
8/10/2020 CED Inv: 8072-470021 P/O: 6963 STREET LAMP POLES / LED SITE LIGHTING / - QUAN	3,606.00		0
9/9/2020 EPI Inv: 00051731 P/O: 7174 1.00 PO- AlanExcavation Point Inc.Re	20,475.00		0
9/11/2020 CED Inv: 8072-470752 P/O: 6963 STREET LAMP POLES / LED SITE LIGHTING / - QUAN	2,010.00		0
9/11/2020 CED Inv: 8072-470753 P/O: 7057 STREET LAMP POLES / LED SITE LIGHTING / - QUAN	4,800.00		0
9/11/2020 CED Inv: 8072-470754 P/O: 7057 STREET LAMP POLES / LED SITE LIGHTING / - QUAN	108.00		0
9/30/2020 CED Inv: 8072-471266 P/O: 7057 STREET LAMP POLES / LED SITE LIGHTING / - QUAN	220.00		0
9/30/2020 CED Inv: 8072-471280 P/O: 7057 1.00 STREET LAMP POLES / LED SITE LIGHTING / -	2,660.00		0
9/30/2020 CED Inv: 8072-471267 P/O: 6963 1.00 STREET LAMP POLES / LED SITE LIGHTING / -	165.00		0
2021			
10/7/2020 CENTRAL CONTRACTORS Inv: I27762 P/O: 7249 1.00 DAL HALL BLVD. STREET LIGHTING	2,486.00		0
10/7/2020 CENTRAL CONTRACTORS Inv: I27761 P/O: 7250 1.00 DAL HALL BLVD. STREET LIGHTING	4,617.00		0
6/16/2021 691 GERMAINE SURVEY;INV:41824;PO:7600;1.00 CRA Project Waldo Aliff Sidewalk Topo survery	4,000.00		0
8/24/2021 575 EXCAVATION POIN;INV:00059082;PO:8302;1.00 Lake Placid Women's Club: Parking lot improvements per ske	7,848.25		0
9/30/2021 575 EXCAVATION POIN;INV:00059500;Sidewalk improvement per drawing dated 5/19/2021. Infrastructure Const	34,830.62		0
2022			
02/01/2022 EXCAVATION POIN;00062528;1.00 Proposal: Waldo Aliff Avenue Sidewalk Repair	4,915.00		0
02/01/2022 EXCAVATION POIN;00062529;1.00 Proposal - Construct concrete sidewalk along East Main Ave from Health Depar	8,379.84		0
02/01/2022 EXCAVATION POIN;00062530;1.00 Proposal - East Park St and Main Ave - Sidewalk Repair. Remove and replace ap	2,340.82		0
8/25/2022 CENTRAL CONTRACTORSP/O: 8994 2.00 ESTIMATE: Devane Park, Event Panel /Electrical	9,990.00		0
2023			
2022-11-15 EXCAVATION POIN;00068373;1.00 Resurface Hendrick Avenue per sketch received via email dated 01/02/2020. M	14,085.25		0
2023-01-24 PENNONI;1152141;1.00 Invoice No : 1152141 Project Name : Eng & PlanningServices for Lake Placid For Services	5,656.31		0
2023-01-24 PENNONI;1152141;1.00 Subconsultants - Adams Traffic 100%COMPLETE	1,650.00		0
2023-01-24 PENNONI;1152141;1.00 PAI Direct Costs 100% COMPLETE	250.00		0
2023-01-24 PENNONI;1152141;1.00 Master Parking Plan Concepts 100% COMPLETE	4,475.00		0
2023-01-24 PENNONI;1152141;1.00 Zoning Code Review/Recommendations 7.2% COMPLETE	180.00		0

CRA FUNDS AVAILABLE
Funds in transit

1/25/2023

156,590.57

-

156,590.57

2022 PROJECTS

Forthcoming	Excavation Point to Town of LP Hendrick Ave 10.14.2021	\$0.00
Forthcoming	TBA	\$5,283.90
Forthcoming	Excavation Point to Town of LP Alleyway along Railroad Tracks 11.04.2021	\$40,000.00
Forthcoming	TBA	\$0.00
Forthcoming	TBA	\$0.00

CRA FUNDS AVAILABLE as if forthcoming projects were paid

\$111,306.67